

Elm C of E Primary School



Additional Information and Job Description

Class Teacher

September 2010

Full Time Class Teacher

This vacancy has been created by the retirement of one of our staff. It is expected that the successful candidate will take up the post in September 2010.

The Governors are hoping to appoint an excellent teacher to join the staff team. This is a full time, permanent position, and may be suitable for either a newly qualified teacher or an individual with more experience. We are looking for a teacher who values each child as an individual and is able to engage in a creative and integrated curriculum.

Given the current staffing structure of the school, the successful candidate may be asked to work in either KS1 or KS2 depending on their strengths and interests.



Applications must be returned to the school by noon on Friday 5th March.

It is anticipated that interviews will be held during the week beginning 15th March.

If you would like to visit the school before this, or would like an informal chat, please do not hesitate to telephone the Head Teacher.

Elm C of E Primary School

Elm School serves the Fenland village of Elm, which is situated on the B1101 about two miles south of Wisbech, the Capital of the Fens. Wisbech is a town of about 20,000 people situated fourteen miles from King's Lynn, twenty miles from Peterborough and thirty miles from the North Norfolk Coast. As a market town for the surrounding area, it contains some excellent examples of Georgian architecture and boasts a museum, a theatre, excellent sporting facilities and a range of other leisure and recreational activities.

Elm is a very pleasant village with a population of just over 2,000. It consists of a mixture of housing styles reflecting the diversity of the village population. It has grown over the last few years, contributing to the growth of the school. The village provides an excellent resource for local study, including a variety of dwellings dating from those still under construction back to at least the 1600's, a Norman Church, the course of an old canal and the school itself.



Elm School is a voluntary controlled Church of England School dating from 1861. It admits children from the beginning of the academic year in which they are five, until they are eleven. It is organised into seven, single age classes, with a range of class size from 26 to 31. The number of children currently on roll is 201. The school is staffed by 8.6 FTE teachers including the Head Teacher, and eleven Teaching Assistants. We also make use of specialist support to help us teach PE, Games and Dance. In addition we have two Clerical Assistants.

Each classroom has an interactive whiteboard and two computers. In addition there is a computer suite housing ten computers and 32 notebooks. All have access to the school network and the internet. Staff are provided with a laptop computer.

Part of the original school building is still in use as a classroom but the remainder dates from the 1960's and 1970's with our three newest classrooms being built in 2001.

The Elm Centre is housed in the grounds of the school offering Holiday Club and a dedicated base for the village Pre-School. In addition, it hosts a variety of services, including aspects of healthcare and support and advice for the families of Elm and the surrounding area.

Within the school and its grounds we have installed a children's kitchen, a pond, hedgerow, wild area and planted a number of trees. To enable these facilities to be made full use of we encourage parents and other adults to come into school as often as possible. In addition we host a Fenland Learning Centre within the school computer suite, offering tuition to adults in the use of computers and involving parents and others to take part in adult literacy and numeracy classes.

We see our school as central part of the community. We use the village and surrounding community as an educational resource while at the same time we recognise the mutual value of involving the school as fully as possible in all aspects of village life.

Elm School is part of the Wisbech Project, an initiative encompassing all Wisbech schools and the local college of FE. This is designed to support all schools, and offer a range of high quality opportunities and projects to pupils and staff.

Elm School is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

Job Description – Teacher – Elm C of E Primary School

Class Teacher's Role

1. To teach where required according to the needs of the school
2. To provide an interesting and stimulating environment where each child and his or her work is respected and where the emphasis is on each child striving for excellence, according to their ability.
3. To deliver a broad and balance curriculum, catering for each child's needs, intellectual, social, emotional and physical, including the National Curriculum.
4. To follow the agreed schemes of work and practices within the school.
5. To liaise with colleagues in the implementation of school policies and practices.
6. To plan and review work and make such documents available to the headteacher and governors as required.
7. To maintain full and up to date records on all children in line with school policies, and make sure that such records are available when required.
8. To pursue opportunities for personal and professional development, to keep informed about new materials, resources and current educational developments and review as necessary personal teaching methods and classroom organisation.
9. To liaise with outside agencies regarding any child's special needs as appropriate.
10. To maintain good order and discipline, following the agreed policies of the school, and help ensure the safety and well being of all of the children at all times.
11. To attend meetings with colleagues, parents and governors within and without school as appropriate.
12. To accept responsibility for overseeing and developing one or more areas of the curriculum.

Person Description – Elm C of E Primary School – Class Teacher

Listed below are some of the personal and professional qualities we look for looking for in a Class Teacher. They are not in any order of importance, nor is the list exhaustive.

Professional

- Excellent classroom practitioner
- Excellent organisational skills
- Sound understanding of the curriculum including the integrated curriculum and / or the creative curriculum
- High expectations of the children
- Ability to accept responsibility
- Ability to take charge of one area of the curriculum and be a driving force in moving it forward. (This would only apply to experienced teachers. An NQT would have the responsibility of successfully completing their induction year).

Personal

- The recognition that each child is an individual.
- Good interpersonal skills
- High expectations of themselves, the children and colleagues
- Able to fit into the existing staff team